



PARTY CONTRACT

DATE: _____

TIME: _____ am/pm to _____ pm

GUEST OF HONOR: _____

OCCASION: _____

NUMBER OF ATTENDEES: _____

PARTY HOST INFORMATION:

NAME: _____

ADDRESS: _____

CITY: _____

STATE: _____ ZIP _____

PHONE: _____

E-MAIL: _____

PLEASE READ THE FOLLOWING BEFORE SIGNING:

1. The party fee is \$100 for up to 12 guests. It includes: invitations, balloons, 1½ hours of studio time with a hostess, paper goods, candles, flatware, a signature plate for the guest of honor, and thank you notes. The total cost of the party is determined by the items selected to paint. The charge for additional painters is \$8 per person.
2. The \$100 party fee is non-refundable and is due at the time of the reservation. Changes to the date and time are granted based on availability.
3. We allow you to serve cake, ice cream, and single serve beverages during the normal party time. Food (i.e. pizza, etc.) is permitted. Our mandatory \$50 food charge covers an additional ½ hour of studio time & clean up. This must be decided at the time of the reservation.
4. Drop-offs are encouraged. Non-painters are not guaranteed seating.
5. All pottery will be ready for pickup by the host in one week. Each item will be wrapped and labeled separately. We are not responsible for items left over 30 days.
6. **The party is contracted to begin and end at the times listed above.** If your party runs past the agreed upon time due to late arrivals, a charge of \$50 will be added.
7. A mandatory 10% gratuity will be added for all parties over 15 guests.

Signature of host: _____ Date _____ Received by _____